



New Zealand

DOMINION ENGLISH SCHOOLS

www.dominion.school.nz

DOMINION TEACHING ASSOCIATES LTD

AUCKLAND

P.O. Box 4217 Auckland, New Zealand
 Fax (+64 9) 377 3473 Ph (+64 9) 377 3280
 english@dominion.school.nz

CHRISTCHURCH

P.O. Box 3908 Christchurch, New Zealand
 Fax (+64 3) 365 5215 Ph (+64 3) 365 3370
 study@dominion.school.nz

2008: FEES

V.1

All fees are in NZ\$ (US\$ and Euro equivalents on www.dominion.school.nz). All fees include government taxes (GST). All fees must be paid in advance.

COURSES

1. GENERAL ENGLISH COURSES

Part-time	12.5 hours		\$260/week
Intensive	20 hours	1 to 10 weeks	\$330/week
	20 hours	11 to 20 weeks	\$320/week
	20 hours	21 + weeks	\$300/week
Fulltime	25 hours	1 to 10 weeks	\$360/week
	25 hours	11 to 20 weeks	\$350/week
	25 hours	21 + weeks	\$330/week
Conversation Individual	5 hours		\$100/week
			\$80/hour

2. EXAM COURSES

Cambridge - 12 weeks full-time (FCE, CAE, CPE, BEC Vantage)	Tuition \$4,560 Exam fees/text/materials \$450
Cambridge - 10 weeks full-time (BEC Vantage - January to March only)	Tuition \$3,800 Exam fees/text/materials \$450
Cambridge - 9 weeks full-time (FCE, CAE - January to March only)	Tuition \$3,420 Exam fees/text/materials \$405
Cambridge - 8 weeks full-time (PET)	Tuition \$3,040 Exam fees/text/materials \$390
IELTS - 4 weeks full-time	Tuition \$1,440 Text/materials \$50
TOEIC - 4 weeks full-time	Tuition \$1,440 Exam fees/text/materials \$150
TOEFL - 4 weeks full-time	Tuition \$1,440 Text/materials \$60

3. BUSINESS ENGLISH COURSES

English Plus Business Studies	\$1,400 (4 weeks)
Executive Business English	\$1,999 (2 weeks)

4. ENGLISH PLUS COURSES

Holiday English	\$490/week
Christmas Experience	\$1,985 (2 weeks)
Golf	\$1,590 (2 weeks)
New Zealand Studies	\$1,470 (3 weeks)
Physical Well-Being	\$445 (1 week, full-time)
Rugby (Auckland)	\$2,120 (incl 4 wks English)
Sailing (Auckland)	\$1,088 (1 week)
Scuba Diving (Auckland)	\$2,450 (3 weeks)
Tennis	\$875 (1 week)
Wine Tasting	\$2,080 (3 wks, 2 Saturdays)

5. 50 PLUS COURSES

Two Week Programme	\$1,370 (2 weeks)
Three Week Tour	\$4,566

6. TEENAGE SCHOOL

Holiday English Programme	\$490/week
Full-time English	\$360/week

7. FAMILY COURSES

Furnished Apartment or Self Catering Motel for family, plus Holiday English in Teenage School for students 14 - 17 years, and any courses for others in Senior School. One registration fee only.

8. TRAVELLING CLASSROOMS

The Ultimate New Zealand Experience	\$5,042 (4 weeks)
-------------------------------------	-------------------

9. WORK AND STUDY IN NEW ZEALAND PROGRAMMES

Working Holiday Visa (minimum 4 wks full-time)	\$1,440
Work and Study Visa (minimum 24 wks intensive)	\$7,200

10. TEACHER REFRESHER COURSES

Class observations and tutorials	\$920 (2 weeks)
----------------------------------	-----------------

ADMINISTRATION

REGISTRATION FEE (each person pays only one Registration Fee in a lifetime*)	\$200
ACCOMMODATION ARRANGEMENT FEE (per school)	\$180
AIRPORT MEETING/TRANSFER/RETURN	\$90 (each way)

FREE/INCLUDED IN FEES

- Course materials - texts on loan for classroom use/option to buy (your own personal text book is included only when listed in the special exam fees)
- Monthly lecture: 'Living, Travelling and Working in New Zealand' (Auckland)
- School facilities: small kitchen to make light meals/tea and coffee available at all times/email and internet access
- Dominion Student Card (please provide a passport photo)
- Welfare services available from mentors
- Assistance with Polytechnic and University placement
- Assistance to find work (if visa is correct)
- Student lounge with pool table, table soccer, vending machine, piano
- Quiet room available for student use
- Lending library
- Wireless internet
- Monthly assessment testing

ACCOMMODATION

1. HOMESTAY

18+ years	14-17 years
\$215 a week	\$245 a week
\$40 each extra night	\$40 each extra night

2. FURNISHED APARTMENT *[estimate only]*

Auckland	Christchurch
from \$600 a week	from \$600 a week

3. HOSTEL (single room) *[estimate only]*

Auckland	Christchurch
\$350 a week	\$350 a week

4. BACKPACKER (dormitory) *[estimate only]*

Auckland	Christchurch
from \$175 a week	from \$175 a week

5. SELF CATERING MOTEL *[estimate only]*

Auckland	Christchurch
from \$100 a night	from \$100 a night

COST OF LIVING IN NEW ZEALAND

	<i>[estimates only]</i>
Can of Coke (333ml)	\$1.20
Visit to cinema	\$15.00
Big Mac	\$3.00
Petrol (litre)	\$1.80
1 kg premium steak	\$30.00
Daily Bus Transport costs (average)	\$8 (Akl)/ \$5 (Chch)
Internet Cafe	\$3 per hour (Free at Dominion)

* Conditions apply

CONDITIONS OF ENROLMENT - 2008

REGISTRATION is necessary at least 2 weeks before the course commences.
INTERNET BOOKINGS must be paid for in full, at least 2 weeks before the course commences, to confirm place.

FULL PAYMENT OF ALL FEES IS DUE before the course commences.

NO TRANSFER OF FEES

COURSE CHANGES are only approved at the discretion of the Director. \$100 handling fee for each change.

DISCIPLINARY PROCEDURES: Students will normally be given two verbal warnings and one written warning in an attempt to remedy the problem prior to expulsion. In any case where a student is in breach of New Zealand law then expulsion can be immediate. Immigration authorities will then be informed that the student is no longer enrolled at Dominion English Schools.

STUDENT COMPLAINTS

1. Students should first complain to their teacher.
2. If necessary students can later approach the Director of Studies.
3. If necessary students can later approach the Managing Director.
4. If necessary students can later approach English New Zealand - PO Box 2577 Auckland.
5. If necessary students can later approach the New Zealand Qualifications Authority (NZQA) - PO Box 160 Wellington. Ph: 0800 QA HELP (0800 72 4557) or e-mail helpdesk@nzqa.govt.nz
6. If necessary students can later approach the International Education Appeal Authority, Ministry of Education, PO Box 1666, Wellington.

CANCELLATION POLICY: (Before arrival in NZ) All fees received are refunded, except for the Registration Fee and Accommodation Arrangement Fee.

TERMINATION OF ENROLMENT: If Students, for health reasons, are unable to continue their studies, enrolment will be terminated and all appropriate fees will be refunded. This termination is at the discretion of the Director.

REFUNDS: All fees are converted to NZ\$ on the day of receipt and the refund is the equivalent of the NZ\$ value on the day of receipt. All applications for refunds must be accompanied by the original documents issued by Dominion, along with evidence that the documents were not used to obtain a visa to come to New Zealand. All refunded monies must go to the person from whom Dominion received the monies. Students will be notified of the result of their refund application within 7 days of receipt and refunds will be paid within 15 days.

(1) For Courses **LESS than 5 Weeks:** Students may withdraw within the first 2 days of starting the course.

Students will receive as a refund, 50% of all fees paid.

(2) For Courses **from 5 Weeks to 12 Weeks:** Students may withdraw within the first 5 days of starting the course. Students will receive as a refund, 75% of all fees paid.

(3) For Courses **MORE than 12 Weeks:** Students may withdraw within the first 7 days of starting the course.

Students will receive as a refund all the monies received which exceed NZ\$500 or 10% of the amount paid, which ever is the lesser.

(4) **All other refunds** are possible only in special circumstances approved by the Director.

The application for this refund must be made at least 2 weeks before the course is to end. Students will receive as a refund all the relevant fees less 30% handling fee. It is the responsibility of the Students to contact their Agents or Dominion regarding the result of any application for such a refund.

PUBLIC HOLIDAYS: No compensation is given for days the school is closed. The normal weekly rate is payable for weeks in which there are holidays.

ALL STUDENTS UNDER THE AGE OF 18 YEARS OLD who have no legal guardian permanently resident in New Zealand, must stay at Dominion arranged accommodation. Dominion must be provided with the Parent/Guardian's contact details.

STUDENTS AT A NEW ZEALAND HIGH SCHOOL, POLYTECHNIC OR UNIVERSITY: If students withdraw or are expelled, there is no refund of fees. If students decide not to attend after they have received acceptance there is no refund of fees.

AGES ACCEPTED: Teenage Schools: 14 -17 years (12 yrs if in a supervised Group)
Senior Schools: 18 + years

ACCOMMODATION is arranged only for the duration of the studies, except in special circumstances.

LIABILITY: Dominion cannot be held responsible for any sickness, injury, damage or loss incurred within the school or on school activities. It is the responsibility of the student to arrange personal insurance. Dominion can provide information about insurance. Dominion cannot be held responsible for any school closure due to circumstances outside Dominion's control. There is no refund in such circumstances. If the weather is unsuitable for any activity (at Dominion discretion) an alternative activity will be arranged (at Dominion discretion). No refunds for cancelled/alternative activities.

STUDENT DETAILS: Dominion must be provided with details of any medical conditions in a letter attached to the enrolment. If these details are not provided Dominion cannot accept any liability or responsibility, and the enrolment may be cancelled.

ACCIDENTS AND EMERGENCIES: Dominion staff are responsible during any accident or emergency. Dominion Staff instructions must be followed. The school will take necessary action in the case of any sudden illness or emergency.

PRIVACY: In terms of the Privacy Act, information is collected as part of the essential information the school holds on the student. The records made from this information may be viewed on request at the school. The school may transfer this information to other educational authorities.

GOVERNMENT TAXES include 12.5% Goods and Services Tax (GST). If Government taxes increase, such increases will be added to fees.

PERSONAL LIABILITY: The Law concerning personal liability in New Zealand is entirely contained in the Accident Compensation Act of 1982. No personal injury claim can be made against Dominion English Schools or any other company, organisation or any individual.

CONTACT DETAILS: Students must advise Dominion of all changes to: contact details, accommodation type and residential address.

STUDENT FEES PROTECTION POLICY: All Students fees are protected by student-based Insurance, provided by Interglobal Ltd. For their website and contact details, please go to - www.studentcare.biz. This arrangement has been accepted by the New Zealand Qualifications Authority in conjunction with the requirements of the Student Fee Protection Policy. When making a claim under this student fees protection policy, Agents and Students will need to contact Interglobal Ltd directly. Further information is available on the NZQA website - www.nzqa.govt.nz

STUDENT PERSONAL (TRAVEL, HEALTH & MEDICAL) INSURANCE: Students must have comprehensive insurance from the date of their departure from their native country to the date of their return. If students arrange their own they must provide a copy of their insurance policy on their first day. The insurance policy must be from a reputable and established Travel Insurance Company, with a credit rating no lower than A from Standard & Poors, or B+ from AM Best. The insurer must provide emergency 24 hour / 7 day per week insurance cover. The student must provide details of what the insurance covers and provide the dates of the insurance cover. Dominion can assist and invoice for New Zealand Government approved insurance if requested.

THE FIRST DAY AT DOMINION: Students will not be permitted to commence their studies unless they bring to Dominion a copy of their passport and insurance policy, and sign that they agree with the Dominion 'Conditions of Enrolment'. Students should also bring a passport photo (for the Dominion Student Card).

STUDENTS WHO CHANGE THEIR AGENTS will have to pay a new Registration Fee.